



Dress Code

This policy includes the process for approval of School Uniform

Rationale

A student Dress Code and School Uniform:

- reinforces in students a pride in their own appearance,
- instils recognition of themselves as an integral part of the school community, and
- assists in developing pride in representing the school.

Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the School Uniform.

Aims

The aim of this policy is to provide the Dress Code for students at St Richard's as well as the approval process for the School Uniform.

The aims of the Dress Code and School Uniform are:

- To promote equality amongst all students.
- To ensure school uniform is practical and addresses health and safety standards.
- To further develop a sense of pride in, and identification with the school.
- To provide durable clothing that is cost effective and practical for the school environment.
- To maintain and enhance the positive image of the school in the community.

Implementation

1. This policy applies to students at St Richard's and is approved by the School Advisory Council (SAC).
2. The School Uniform (see Appendix 1) describes the approved items of uniform able to be worn by students in accordance with the requirements of the Dress Code. The School Uniform is approved by the Principal and the Leadership Team in consultation with the Parents Association (PA) & Uniform Sub-committee.
3. The School Uniform applies on Standard School Days, i.e. prescribed school days when students attend a standard school program, during school hours (8:30am – 3:30pm), while travelling to and from school, and when students are on school excursions unless otherwise explicitly stated. Non-standard school days, e.g. sports day or other themed day, may be advised by the Principal from time-to-time on which occasions an appropriate form of dress will be published by the School.
4. Summer, winter and sports uniforms are prescribed in the School Uniform, and are required to be worn in accordance with the Dress Code.
5. **Black leather school shoes (no mesh) must be worn with the school's summer and winter uniform.**
6. Stud earrings or sleepers and watches are the only acceptable jewellery.
7. Non-natural hair colours and/or extreme hairstyles are not permitted on standard school days. On non-standard school days hair designs relevant to the theme of the day may be permitted.

8. It is an expectation that all hair is off the face and where possible tied back if long enough to do so. Hair which is longer than shoulder length must be tied back to prevent the transmission of head lice.
9. Other than clear nail polish, cosmetics may not be worn by students at school.
10. The only headwear that is acceptable is School hats consistent with the school Sun Protection Policy. **The legionnaires hat or round hat with the school logo must be worn when outside during Term 1 and 4. During Term 2 & Term 3 the school approved beanie with the school logo maybe worn outside.**
11. Hair accessories may be school colours navy blue, yellow or neutral colours.
12. The school has a Facebook page set up for buying and selling second hand uniform items. The Face book page is titled '*St Richard's Primary School Kilsyth - Uniform Buy/Sell group*'.
13. Periodic review of the School Uniform will be coordinated by the SAC/PA and a Uniform Sub-committee. The Uniform Sub-committee will make recommendations on variations to the School Uniform through the SAC/PA to the staff and the Principal. The Principal is to be satisfied that there has been an adequate consultative decision making process implemented prior to approving the recommendation based on the following principles:
 - a. provides a sense of school identity,
 - b. provides some choice for the students while promoting equality,
 - c. allows for students to safely engage in the many varied school activities,
 - d. caters for the financial constraints of families (i.e. cost effective), and
 - e. meets relevant OH&S standards.
14. The approved School Uniform, including details of uniform items and places of purchase, will be:
 - a. included in the annual parents handbook,
 - b. provided to the school's uniform supplier (and other suppliers on request), and
 - c. when amended, phased in/out over a period of time determined by the staff in consultation with the SAC.
15. Enforcement of the Dress Code and School Uniform is the responsibility of the Staff. Where students refuse to comply with the authorised direction of staff the school will communicate with parents advising of the requirement (see Appendix 2).

Evaluation

This policy will be reviewed as part of the school's review cycle.

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| This policy was last ratified by the School Advisory Council on 26/10/2022. |
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Appendix 1

St. Richard's School Uniform

| School Uniform | Girls | Boys |
|---|--|---|
| Winter Uniform | <ul style="list-style-type: none"> • Blue Long Sleeved Blouse • Girls Winter Skirt <u>or</u> Navy Blue long Pants • Light blue Ankle Socks <u>or</u> Navy blue Tights • Black Leather Shoes (no mesh) • St. Richard's Logo Navy Blue woollen Jumper • Windbreaker with St. Richard's logo | <ul style="list-style-type: none"> • Long Sleeve Shirt • Boys Navy blue drawstring Long pants <u>or</u> Navy blue shorts • NAVY Blue Ankle Socks • Black Leather Shoes (no mesh) • St. Richard's Logo Navy Blue woollen Jumper • Windbreaker with St. Richard's logo |
| Winter Sports Uniform | <ul style="list-style-type: none"> • Girls Navy blue Track Pant <u>or</u> Fleecy Track Pants or sports shorts/Skort with St. Richard's logo • Short/Long Sleeve Polo with St. Richards logo • Sports jacket • St. Richard's White Ankle Socks <u>or</u> predominantly white socks | <ul style="list-style-type: none"> • Navy/ Fleecy Track Pant <u>or</u> Royal blue sports shorts both with St. Richard's logo • Short/Long Sleeve Polo with St. Richard's Logo • Sports Jacket • St. Richard's White Ankle Socks <u>or</u> predominantly white socks |
| Summer Uniform | <ul style="list-style-type: none"> • Summer Dress in school colours • Navy Blue Summer Shorts/ light blue short sleeve shirt • Light blue Ankle Socks • Black Leather Shoes (no mesh) • Woollen jumper or Windbreaker with St. Richard's logo | <ul style="list-style-type: none"> • Navy Blue Summer Shorts • Light Blue short sleeve shirt • Navy Blue Ankle Socks • Black Leather Shoes (no mesh) • Woollen jumper or Windbreaker with St. Richard's logo |
| Summer Sports Uniform | <ul style="list-style-type: none"> • Short Sleeve Polo with St. Richards logo • Royal Blue Podium Skort or Royal blue sports shorts with St. Richard's logo • Sports jacket • St. Richard's White Ankle Socks <u>or</u> predominantly white socks | <ul style="list-style-type: none"> • Short/Long Sleeve Polo with St. Richards logo • Royal blue sports shorts with St. Richard's logo • Sports jacket • St. Richard's White Ankle Socks <u>or</u> predominantly white socks |
| Hats/Beanie | <ul style="list-style-type: none"> • Royal Blue St. Richard's round hat <u>or</u> legionnaires hat with logo • School approved beanie with the school logo | <ul style="list-style-type: none"> • Royal Blue St. Richard's round hat <u>or</u> legionnaires hat with logo • School approved beanie with the school logo |
| * *School Hats are optional for the month of September (Term 3) and for the month of April (in Term 2 only) | | |

** Year 6 students may wear the Rugby Top with the Winter & Summer Uniforms.

** The sports jacket maybe worn in place of the woollen jumper for medical reasons.

Appendix 2

SCHOOL UNIFORM

Dear Parent / Guardian,

At St. Richard’s Primary School we take pride in wearing our School uniform and encourage all families to respect our School uniform policy.

Today, your child _____ arrived at school with the:

- Incorrect footwear
 - Incorrect clothing _____
 - Sports uniform (on the wrong day)
 - Incorrect Hair-accessories / jewellery
 - Other (Please specify) _____
-

Students found not to be wearing their correct uniform after a letter has gone home will miss out on their play time.

A note from home without a valid or reasonable explanation for correct uniform not being worn will **not** be acceptable. A medical reason however with a doctor’s certificate is acceptable.

Please return the slip below acknowledging receipt of this letter.

Should you wish to discuss this in further detail please do not hesitate to contact me on 9728-4378 or alternatively via email at principal@srkilsyth.catholic.edu.au.

Yours sincerely,

Marcus Gill
Principal

School Uniform – Parent Acknowledgement

I acknowledge that my son / daughter was not in the correct school uniform. I understand that if he / she is out of uniform again they will miss out on their play time.

Signed: _____
(Parent/Guardian)

Date: _____